

**North Carolina A&T STATE UNIVERSITY
PHASED RETIREMENT PROGRAM
2015-16 PROGRAM TIMELINE**

September 2015	Distribute materials to eligible faculty members
September 2015	Discussions between faculty & chairs
September 2015 - January 2016	Information sessions for interested faculty
January 31, 2016	Deadline for applications for 2016 Program
February 12, 2016	Deadline for approval of applications by Provost
February 19, 2016	Notification to applicants about approval or denial
March - April 2016	Faculty member appointments with Benefits to complete retirement paperwork
April 4, 2016	Deadline for signed Agreements and Releases to be returned to Provost's Office
April 11, 2016	Final deadline for faculty member to revoke signed Release
June 1, 2016	Last day to submit retirement application to begin TSERS income July 2016 (Deadline does not apply to ORP participants)
July 1, 2016	Last day to submit termination of tenured position and new appointment to half-time position